

Arrival Protocol Checklist



For the purpose of your travel and stay in KAUST, please review the information below regarding arrival procedures currently in place on campus.

Before Arrival to KAUST



You will be required to buy and provide 'proof of medical insurance that covers the costs of COVID-19 treatment in outpatient clinics, emergencies and hospitals, including the institutional quarantine for a period of (14) days' as per Ministry of Health recommendation. We provide medical insurance for your stay in Saudi Arabia but it does not cover COVID-19. We do not have a list of recommended insurance companies for COVID insurance.



Please arrange to carry approximately USD 350 with you, to cover your expenses during the first three weeks of your internship. You can exchange this amount for Saudi Riyals at the currency exchanges at the Jeddah airport when you arrive. Please inform your KAUST driver about this stop you need to make, before you head for campus. If you are unable to do this, please inform us. Your living allowance will cover your entire stay on campus when you receive it.



There is a landline phone in every unit, and Internet connection. Please bring an Ethernet cable to connect to the port.

Upon Arrival



We will book a taxi for you for your trip from the King Abdulaziz International Airport in Jeddah to KAUST campus. An approved KAUST taxi driver (with a SAPTCO logo on their shirt) will meet you upon exit from baggage claim area and will have a sign with your name.

Travel to KAUST takes around approximately one hour and upon your arrival you will be accommodated in your housing unit. There is no quarantine for fully vaccinated students.



If you have any symptoms of COVID-19, please fill in the [PCR test form](#) and visit our on-campus clinic 'KAUST Health' to do a PCR test within 24 hours of arrival. You can enter the clinic from the 'Emergency' section at the back of the clinic. Payment by cash or card is accepted. Please note that until you get the test result, you are required to stay in isolation at home.



Please buy a Saudi sim card from our on-campus Mobily mobile shop and download Tawakkalna COVID-19 Immunity Status app within 8 hours of your arrival in KAUST, to access stores and services in Saudi Arabia. Please choose 'Visitor' option when registering.



Please send a copy of your passport information page, Saudi visa stamp page including page with 10 digit border entry number in Arabic, a profile photo of yourself on a white background for KAUST ID, invoice of PCR test, and Saudi visa invoice to vsrp@kaust.edu.sa within two days of arrival in KAUST. We need these documents to process your KAUST ID and grant IT access.

Settling In



Please join us for a virtual Orientation with VSRP team on the first Sunday after your arrival at 9am KSA. Please use this [Zoom link](#).



Within your first 72 hours on campus, you will also need to complete an Orientation offered by Graduate Services team. Your orientation checklist will appear on the home page of [Campus Connect](#) under the 'my checklists' tab on the left-hand menu. You must first create and be logged in to your Campus Connect account to complete your orientation requirements. If your checklist does not appear within 72 hours, contact schelpdesk@kaust.edu.sa.



We also have a Welcome Bag for you which you can collect from the Student Center Helpdesk Reception at Building 18.



We will arrange for your medical insurance and send you a BUPA insurance certificate. You can show your certificate at the KAUST Health reception, if you go for a medical consultation.



We will email you AMEX application forms, and arrange for an AMEX debit card for you, where we will deposit your monthly living allowance. You can use it to withdraw Saudi Riyal from ATMs or to pay in restaurants etc. Please allow up to 3 weeks after submitting your AMEX forms, to receive your card and ensure you have enough cash in Riyals to last you until then. If you run out of cash, please inform us.



We have a Teams and WhatsApp group for on-campus interns and we will add you to these. We also organize regular events where you can meet your peers and colleagues. Please join us and get to know your fellow interns!

For a detailed report on KAUST's response to the pandemic, please visit the [KAUST Coronavirus Portal](#) and adhere to [COVID guidelines here](#) during your internship.



Contact Us

In case of any questions regarding **internship and your stay in KAUST**, please contact the VSRP Team at vsrp@kaust.edu.sa or over phone:

Nawazish Azim +966 54 055 0594

Riham Alahmadi +966 54 470 1368

We are here to help you!

For any other queries, please dial below numbers from your landline phone at the housing unit:

If you need to book an appointment at our on-campus clinic KAUST Health, please call ☎ 808 0940 from the landline.

Facilities Service Management, for any house maintenance requests:

☎ 808 0900

Student Center Helpdesk:

✉ schelpdesk@kaust.edu.sa

☎ 808 3412

Housing Reception:

☎ 808 6505 or 808 6555

In case of any **emergency**, please phone **808 0911** from your landline.

If you are calling from a Saudi mobile phone, please add **012** for all above numbers.



Arrival Protocol Checklist



For the purpose of your travel and stay in KAUST, please review the information regarding arrival procedures currently in place on campus.

Content

Before arrival to KAUST

02

Upon arrival

03

Settling in

04

Contact information

05

Before Arrival to KAUST



1

You will be required to provide proof of full vaccination (vaccine certificates for COVID 19) with one of the following vaccines to be processed as VSRP intern:

- a) 2 doses of Pfizer BioNTech.
- b) 2 doses of Oxford AstraZeneca.
- c) 2 doses of Moderna.
- d) 1 dose of Johnson and Johnson's Janssen.
- e) 2 doses of Sinopharm vaccine and one dose of either Pfizer, Moderna, AstraZeneca, or Janssen.
- f) 2 doses of Sinovac vaccine and one dose of either Pfizer, Moderna, AstraZeneca, or Janssen.

Please keep your certificate ready to be shown to the airport authorities before boarding your flight.

You will be required to register your vaccination on [Muqem website](#), 14 days after your last dose of the vaccine, and one or two days before arrival in Saudi Arabia.

2



3

You will be required to have a valid negative PCR test result, not older than 72 hours before expected arrival, from an accredited testing center. Our office will reimburse you for this test and you will need to provide a copy of the paid invoice (with a cap of USD 125) to vsrp@kaust.edu.sa. If you do not provide a copy of the paid invoice for the test, you cannot be reimbursed.

You will be required to buy and provide 'proof of medical insurance that covers the costs of COVID-19 treatment in outpatient clinics, emergencies and hospitals, including the institutional quarantine for a period of (14) days' as per Ministry of Health recommendation. We provide medical insurance for your stay in Saudi Arabia but it does not cover COVID-19. We do not have a list of recommended insurance companies for COVID insurance.

4



5

Please ensure that you are arriving in Saudi Arabia a minimum of 14 days after receiving your last dose of your full vaccination, in accordance with Saudi Arabia travel regulations.

Please arrange to carry approximately USD 250 with you, to cover your expenses during the first three weeks of your internship. You can exchange this amount for Saudi Riyals at the currency exchanges at the Jeddah airport when you arrive. Please inform your KAUST driver about this stop you need to make, before you head for campus. If you are unable to do this, please inform us. Your living allowance will cover your entire stay on campus when you receive it.

6



7

There is a landline phone in every unit, and Internet connection. Please bring an Ethernet cable to connect to the port.

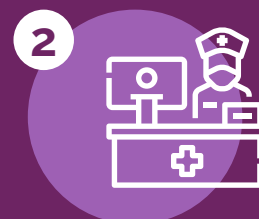
Upon Arrival



We will book a taxi for you for your trip from the King Abdulaziz International Airport in Jeddah to KAUST campus. An approved KAUST taxi driver (with a SAPTCO logo on their shirt) will meet you upon exit from baggage claim area and will have a sign with your name.

Travel to KAUST takes around approximately one hour and upon your arrival you will be accommodated in your housing unit. There is no quarantine for fully vaccinated students.

Please fill in the PCR test form and visit our on-campus clinic 'KAUST Health' to do a PCR test within 24 hours of arrival. You can enter the clinic from the 'Emergency' section at the back of the clinic. Payment by cash or card is accepted. Please note that until you get the test result, you are required to stay in isolation at home.



Please buy a Saudi sim card from our on-campus Mobily mobile shop and download Tawakkalna COVID-19 Immunity Status app within 8 hours of your arrival in KAUST, to access stores and services in Saudi Arabia. Please choose 'Visitor' option when registering.

Please send a copy of your passport information page, Saudi visa stamp page including page with 10 digit border entry number in Arabic, a profile photo of yourself on a white background for KAUST ID, invoice of PCR test, and Saudi visa invoice to vsrp@kaust.edu.sa within two days of arrival in KAUST. We need these documents to process your KAUST ID and grant IT access.



Settling In



1

Please join us for a virtual Orientation with VSRP team on the first Sunday after your arrival at gam KSA. Please use this [Zoom link](#).

You will also be invited to a Virtual Orientation by Student Services team which does an orientation with all incoming students every week.

2



3

We also have a Welcome Bag for you which you can collect from the Student Center Helpdesk Reception at Building 18.

We will arrange for your medical insurance and send you a BUPA insurance certificate. You can show your certificate at the KAUST Health reception, if you go for a medical consultation.

4



5

We will email you AMEX application forms, and arrange for an AMEX debit card for you, where we will deposit your monthly living allowance. You can use it to withdraw Saudi Riyal from ATMs or to pay in restaurants etc. Please allow up to 3 weeks after submitting your AMEX forms, to receive your card and ensure you have enough cash in Riyals to last you until then. If you run out of cash, please inform us.

6



We have a Teams and WhatsApp group for on-campus interns and we will add you to these. We also organize regular events where you can meet your peers and colleagues. Please join us and get to know your fellow interns!

For a detailed report on KAUST's response to the pandemic, please visit the [KAUST Coronavirus Portal](#) and adhere to [COVID guidelines here](#) during your internship.



Contact Us

In case of any questions regarding **internship and your stay in KAUST**, please contact the VSRP Team at vsrp@kaust.edu.sa or over phone:

Nawazish Azim +966 54 055 0594

Riham Alahmadi +966 54 470 1368

We are here to help you!

For any other queries, please dial below numbers from your landline phone at the housing unit:

If you need to book an appointment at our on-campus clinic KAUST Health, please call ☎ 808 0940 from the landline.

Facilities Service Management, for any house maintenance requests:

☎ 808 0900

Student Center Helpdesk:

✉ schelpdesk@kaust.edu.sa

☎ 808 3412

Housing Reception:

☎ 808 6505 or 808 6555

In case of any emergency, please phone **808 0911** from your landline.

If you are calling from a Saudi mobile phone, please add 012 for all above numbers.